



CODE OF CONDUCT AGREEMENT (EXPECTATIONS AND RULES FOR INTERNATIONAL STUDENTS)

The Rutherford College values provide the foundation for learning and behaviour. These are:

Integrity Respect Responsibility Excellence

Students at Rutherford College are expected to always demonstrate the school values.

At school:

Uniform and Appearance:

- School uniforms must be always worn correctly (whether this is Rutherford College uniform or another school uniform). Please refer to the Rutherford College website for Rutherford College uniform requirements.
<https://www.rutherford.school.nz/uniform/>

Punctuality and Attendance:

- 100% Attendance at school and to all classes is required unless medically excused or special permission is granted.
- If medically unwell, homestay parents or caregivers must notify Rutherford College attendance officers as well as the Director of International Students. They should also inform Lake Panorama Student Homestays Director.
- If attending appointments (such as medical, clinical or agent) written permission must be sought from the International Director at least one day before the appointment.
- Students should be punctual to school and classes. Students who are late to school must sign in at the Attendance Office and receive a late note to allow entry into class.
- Students cannot leave the school grounds for any reasons without written permission from the Attendance Officer or International Director.

Illness

- If a student becomes unwell while at school, they should see the nurse in the Health Clinic or a staff member in the International Department.

Personal Possessions and Valuables:

- Students should not bring large sums of money to school and should not leave personal belongings (bags, electronic devices, valuables) unsupervised.

Electronic Devices:

- The use of phones during the school day is not permitted for any reasons. Permission to use computers and other devices must be sought from teachers prior to use in class. The Rutherford College Digital Citizenship Agreement must be agreed to and signed by students and parents prior to enrolment.
- Inappropriate use of digital devices or use of a device in class without permission may result in consequences that could include removal of the student from the school wifi / network or temporary confiscation of the device.

Classroom Expectations:

- Students should bring all the necessary equipment needed for every class and have this ready at the beginning of each lesson.
- Striving to achieve personal excellence is a Rutherford College value. Students are expected to work hard and do their best in all classes. Interrupting or interfering with the learning of other students in the class is not acceptable and may result in disciplinary action.
- Cheating of any kind is not tolerated and may result in the loss of grades and disciplinary action.

Forbidden Items:

- Students are not permitted to use or bring any forbidden items to school. These include, but are not limited to; chewing gum, cigarettes, vaping devices, matches, lighters, firecrackers, alcohol, illegal drugs, weapons of any kind or anything else that is dangerous or harmful.
- Students must not associate with any other students who use or carry any forbidden items.

Outside of school:**Driving / Transport:**

- Students must not own, drive, or hire a vehicle. They also cannot be transported in a vehicle driven by any person who is under 25 or who does not hold a current full NZ drivers' licence.
- Students must wear a cycle helmet if they are riding a bicycle. This is NZ law.
- Students must always observe safe traffic behaviour and obey the road crossing rules.

Travel / Overnight Stays:

- Students cannot travel independently out of Auckland.
- Students wishing to travel out of Auckland with their host family, or on an organized tour for international students, must apply in writing with specific details to the International Director at least 2 weeks prior to the start date of the trip.
- Students staying in a homestay must seek permission from the International Director before staying overnight at any other house.

Homestay / Other:

- Students must not act in a way that brings Rutherford College into disrepute and should abide by the Rutherford College values at all times. Smoking, vaping, and the use of alcohol are not permitted.
- Students must abide by the law of the land including possession and use of illegal drugs, drug paraphernalia, alcohol, firearms, or weapons.
- Students must comply with all homestay rules, expectations and curfews set by the school, Lake Panorama Student Homestays, and your homestay parents, including without limitation, any policies of the school which apply (also see separate Homestay Agreement).
- Students must seek and receive permission from their homestay family before going out either after school or on the weekends and must be contactable, by mobile phone, at all times.
- Students must not get piercings, tattoos, or other body embellishments without gaining written permission from their natural parents and the school.
- Students must refrain from participating in any social or leisure activities that may place them or other persons in undue danger or risk of harm. This includes being in a position which may give rise to suspicions or allegations of such activities.
- Students must be aware of the conditions and exclusions outlined in their student travel insurance policy. Many activities available in NZ are not covered. Activities not covered by the insurance policy of a student must not be undertaken.
- Students wishing to seek paid part time employment must first check their NZ Visa conditions. Please refer to: <https://www.immigration.govt.nz/new-zealand-visas/preparing-a-visa-application/education-quals-study/working-on-a-student-visa>

This Code of Conduct must be adhered to at all times. Any breach of this may result in Rutherford College taking any disciplinary step it considers appropriate and may ultimately result in termination of the student's enrolment and (if applicable) notifying Immigration New Zealand of its decision.

When signing this document, I am aware of the consequences of not adhering to this agreement.
I have read and understood the Code of Conduct.